

## ● Privacy Policy

Effective date: October 15, 2018

VET2B Partner Consortium ("us", "we", or "our") is the Electronic Service Provider that operates the <https://www.vet2b.eu> website (the "VET2B Web Portal").

This page informs you of our policies regarding the collection, use, and disclosure of personal data when you use VET2B Web Portal and the choices you have associated with that data.

We use your data to provide and improve the VET2B Web Portal. By using the VET2B Web Portal, you agree to the collection and use of information in accordance with this policy. Unless otherwise defined in this Privacy Policy, terms used in this Privacy Policy have the same meanings as in Terms of Use, accessible from <https://www.vet2b.eu/legal>.

## Data Administrator

The Electronic Service provider is the data administrator of their clients. This means that if you have an Account on our site, we process your data as: name, surname, e-mail address, telephone number, company name, school name, IP address.

The Electronic Service Provider is also the administrator of people subscribed to the newsletter and email notifications.

### Personal data is processed:

- a) in accordance with the provisions on the protection of personal data;
- b) in accordance with the Privacy Policy implemented;
- c) to the extent and for the purpose necessary to establish, shape the content of the Agreement, change or to terminate it and correctly implement the Services provided electronically;
- d) to the extent and purpose necessary to fulfil legitimate interests (legitimate purposes), and the processing does not violate the rights and freedoms of the data subject;
- e) to the extent and purpose consistent with the consent expressed by you if, for example, you subscribed to the newsletter.

Each data subject (if we are their administrator) has the right to access data, rectify, delete or limit processing, the right to object, the right to lodge a complaint to the supervisory body.

Contact with the person supervising the processing of personal data in the organization of the Electronic Service Provider is possible via e-mail: [contact@vet2b.eu](mailto:contact@vet2b.eu)

We reserve the right to process your data after termination of the Agreement or withdrawal of consent only in the scope of the need to seek possible claims before the court or if national or EU regulations or international law oblige us to retain data.

The Electronic Service Provider has the right to share personal data of the User and other his data with entities authorized under the applicable law (eg law enforcement authorities).

The removal of personal data may occur as a result of the withdrawal of consent or filing a legally admissible objection to the processing of personal data.

The Electronic Service Provider does not share personal data with other entities than authorized under the applicable law.

Personal data is processed only by persons authorized or processed by us, with whom we work closely.

## **Information Collection And Use**

We collect several different types of information for various purposes to provide and improve VET2B Web Portal for you.

### **Types of Data Collected**

#### **Personal Data**

While using VET2B Web Portal, we may ask you to provide us with certain personally identifiable information that can be used to contact or identify you ("Personal Data"). Personally identifiable information may include, but is not limited to:

- Email address;
- Telephone number;
- First name and last name;
- Name of Organisation;
- Address, State, Province, ZIP/Postal code, City;
- Cookies and Usage Data.

#### **Usage Data**

We may also collect information how the VET2B Web Portal is accessed and used ("Usage Data"). This Usage Data may include information such as your computer's Internet Protocol address (e.g. IP address), browser type, browser version, the pages of VET2B Web Portal that you visit, the time and date of your visit, the time spent on those pages, unique device identifiers and other diagnostic data.

#### **Tracking & Cookies Data**

We use cookies and similar tracking technologies to track the activity on VET2B Web Portal and hold certain information.

Cookies are files with small amount of data which may include an anonymous unique identifier. Cookies are sent to your browser from a website and stored on your device. Tracking technologies also used are beacons, tags, and scripts to collect and track information and to improve and analyse VET2B Web Portal and its interactions with Users related to Electronic Services provided by VET2B Web Portal.

You can instruct your browser to refuse all cookies or to indicate when a cookie is being sent. However, if you do not accept cookies, you may not be able to use some portions of VET2B Web Portal.

Examples of Cookies we use:

- **Session Cookies.** We use Session Cookies to operate VET2B Web Portal.
- **Preference Cookies.** We use Preference Cookies to remember your preferences and various settings.
- **Security Cookies.** We use Security Cookies for security purposes.
- **Statistic Cookies.** Cookies that are used to obtain information about use of the webpage.

## Use of Data

VET2B project consortium uses the collected data for various purposes:

- To provide and maintain the VET2B Web Portal;
- To notify you about changes to VET2B Web Portal;
- To allow you to participate in interactive features of VET2B Web Portal when you choose to do so;
- To provide customer care and support;
- To provide analysis or valuable information so that we can improve the VET2B Web Portal;
- To monitor the usage of the VET2B Web Portal;
- To detect, prevent and address technical issues.

## Transfer Of Data

- Your information, including Personal Data, may be transferred to Portugal, France, United States and Canada maintained on computers located outside of your province, country or other governmental jurisdiction where the data protection laws may differ than those from your jurisdiction.
- If you choose to provide information to us, please note that we transfer the data, including Personal Data, to countries of third party Electronic Service Providers and process it there.
- Your consent to this Privacy Policy followed by your submission of such information represents your agreement to that transfer.
- VET2B Project Consortium will take all steps reasonably necessary to ensure that your data is treated securely and in accordance with this Privacy Policy and no transfer of your Personal Data will take place to an organization or a country unless there are adequate controls in place including the security of your data and other personal information.

## Disclosure Of Data

### Legal Requirements

- VET2B Partner Consortium may disclose your Personal Data in the good faith belief that such action is necessary to:
  - To comply with a legal obligation;
  - To protect and defend the rights or property of VET2B Partner Consortium;
  - To prevent or investigate possible wrongdoing in connection with the VET2B Web Portal;
  - To protect the personal safety of users of the VET2B Web Portal or the public;
  - To protect against legal liability.

## Security Of Data

The security of your data is important to us, but remember that no method of transmission over the Internet, or method of electronic storage is 100% secure. While we strive to use commercially acceptable means to protect your Personal Data, we cannot guarantee its absolute security.

## Electronic Service Providers

We may employ third party companies and individuals to facilitate VET2B Web Portal ("Electronic Service Providers"), to provide the service on our behalf, to perform Service-related services or to assist us in analysing how VET2B Web Platform is used.

These third parties have access to your Personal Data only to perform these tasks on our behalf and are obligated not to disclose or use it for any other purpose.

### Mailing services

- **Mailchimp**

Mailchimp is a marketing automation platform and an email marketing service. The platform is a trading name of its operator, an American company Rocket Science Group.

For more information on the privacy practices of Mailchimp, please visit the Mailchimp Privacy & Terms web page: <https://mailchimp.com/legal/>

- **Campayn**

Campayn is an email marketing service. The platform is administered by its operator, a Canadian company Campayn, based in Toronto.

For more information on the privacy practices of Campayn, please visit the Campayn Privacy & Terms web page: <https://www.campayn.com/legal>

- **e-Goi**

e-Goi is a e-mail marketing and digital communication platform, and a registered trademark of the company Miguel Gonçalves Unipessoal Lda., registered in Matosinhos, Portugal. For more information about the platform and its legal terms, go to <https://www.e-goi.pt>

### Analytics

We may use third-party Electronic Service Providers to monitor and analyze the use of VET2B Web Portal.

- **Google Analytics**

Google Analytics is a web analytics service offered by Google that tracks and reports website traffic. Google uses the data collected to track and monitor the use of VET2B Web Portal. This data is shared with other Google services. Google may use the collected data to contextualize and personalize the ads of its own advertising network.

You can opt-out of having made your activity on the VET2B Web Portal available to Google Analytics by installing the Google Analytics opt-out browser add-on. The add-on prevents the Google Analytics JavaScript (ga.js, analytics.js, and dc.js) from sharing information with Google Analytics about visits activity.

For more information on the privacy practices of Google, please visit the Google Privacy & Terms web page: <https://policies.google.com/privacy?hl=en>

## Links To Other Sites

Our Service may contain links to other sites that are not operated by us. If you click on a third party link, you will be directed to that third party's site. We strongly advise you to review the Privacy Policy of every site you visit.

We have no control over and assume no responsibility for the content, privacy policies or practices of any third party sites or services.

## Children's Privacy

VET2B Web Portal does not address anyone under the age of 18 ("Children").

We do not knowingly collect personally identifiable information from anyone under the age of 18. If you are a parent or guardian and you are aware that your Children has provided us with Personal Data, please contact us. If we become aware that we have collected Personal Data from children without verification of parental consent, we take steps to remove that information from our servers.

## Changes To This Privacy Policy

We may update our Privacy Policy from time to time. We will notify you of any changes by posting the new Privacy Policy on this page.

We will let you know via email and/or a prominent notice on VET2B Web Platform, prior to the change becoming effective and update the "effective date" at the top of this Privacy Policy.

You are advised to review this Privacy Policy periodically for any changes. Changes to this Privacy Policy are effective when they are posted on this page.

## Contact Us

If you have any questions about this Privacy Policy, please contact us:

- By email: [contact@vet2b.eu](mailto:contact@vet2b.eu)

